

# PSYCHOLOGY:

## THE JOURNAL OF THE HELLENIC PSYCHOLOGICAL SOCIETY

### Reviewer Guidelines

Thank you very much for accepting to review a paper submitted for publication in PSYCHOLOGY!

In order to achieve a timely evaluation of the submitted work, please complete and submit the annexed Evaluation Form within the deadline of **one (1) month**.

In the event that something unforeseen prevents you from completing the evaluation within this deadline, please kindly inform the Editor as soon as possible.

We also request that you inform the Editor as soon as possible:

- (a) if you find that the work you have agreed to evaluate does not fall within your area of expertise,
- (b) if, despite the anonymous submission of the paper, you believe that you can identify the author,
- (c) if during the evaluation of the paper you become aware of plagiarism, falsification of data, conflict of interest or double submission of the same paper to another journal.

We remind you that the paper under evaluation and your own evaluation are **confidential documents** and should not be disclosed to third parties.

The evaluation process in PSYCHOLOGY is "**double blind**" in order to protect the identity of both the reviewers and the authors. Please kindly refrain from including in your comments and notes any information that may reveal your identity.

Please evaluate the paper based on the following criteria:

#### **Relevance and originality:**

In your evaluation, please consider the overall merits of the paper and how relevant it is to the journal's areas of interest. To be published in the journal, the paper must be of scientific merit and originality.

In particular, please consider whether the content of the paper actually corresponds to the issues relevant to the field to which it belongs. If so, has the author added something more to the existing knowledge concerning the field in question? Has he/she contributed to the advancement of this field of knowledge?

#### **Structure and content:**

For structure and formatting issues, please consult the Publication Manual of the American Psychological Association, 7th edition. 2020. <https://apastyle.apa.org/>

We strongly invite you to check whether the following are met:

**Title:** The title of the paper accurately captures the content of the paper. Its length does not exceed 20 words.

**Abstract - Key words:** The abstract (approximately 200 words) is written in Greek and English and summarizes the main points of the paper (theoretical framework, objective, methodology, results) in a concise and coherent manner. It is followed by at least 3 keywords.

**Introduction:** The Introduction highlights the importance of the topic addressed by the paper, briefly presents the theoretical framework and the most important prior relevant findings, accurately describes the purpose of the research, the research questions and/or research hypotheses, and highlights the originality of the paper.

**Method:** The methodological design is appropriate to the investigation of the specific topic and includes detailed information on the sampling characteristics, participants, procedures and materials/tools used where appropriate. Explicit reference is made to the psychometric characteristics of the psychometric tests/tools.



Reference must also be made to the approval of the research protocol by a competent Research Ethics authority, with explicit reference to the approval reference number and date.

**Results:** The results of the statistical analyses are presented here without interpretation. Their presentation is clear and follows a logical order. Tables and graphs are in the appropriate format (see APA, 7<sup>th</sup> edition) and are essential for understanding the results.

Statistical analyses are appropriate for this type of data and for exploring the specific research questions. In addition to statistical significance, the effect size is also reported.



If for any reason you feel unable to judge the appropriateness/correctness of any statistical analyses, please indicate this as a comment to the Editorial Committee when submitting your evaluation.

**Discussion:** The findings of the paper are interpreted and discussed in relation to the author's hypotheses and in relation to the theoretical framework and previous relevant findings. In particular, unexpected results, limitations of the research and suggestions/implications for further research are mentioned and discussed.

**Bibliography:** Bibliographic references in the text correspond to the references listed in the bibliography and are in the appropriate format (see APA, 7<sup>th</sup> edition). They are also adequate, relevant and up-to-date.

#### **Clarity and linguistic expression:**

Please consider whether the text as a whole is characterized by accuracy in linguistic expression, coherence and conciseness, without repetition and redundancy.

If you find any linguistic errors (grammatical, syntactical or expressive), it is not necessary to correct them, but only to point them out so that they can be corrected by the author.



When a manuscript is written in non-native-level English, please mention in your comments that the paper should be checked/proofread by a native speaker.

#### **Extent of the work:**

The length of the paper must not exceed 8,000 words (including the abstract, tables and graphs, observations, but excluding the bibliography) or 4,000 words in the case of a 'short empirical report'.

If the manuscript you are evaluating exceeds this limit, feel free to make suggestions to the author(s) for possible reductions so that important information is not lost.

*Thank you very much for your collaboration!*