

Manuscript Preparation Guidelines

Abstract

Please provide an abstract of 300 words or fewer followed by the major keywords summarizing the article.

Keywords

Immediately after the abstract provide a maximum of 8 keywords; keywords should be separated by a semi-colon [;].

Main Text

Articles should be no longer than 7,000 words.

The journal uses US spelling; however, authors may submit using either option.

For the main text authors should use Times New Roman (12 pt, single spacing, justified), and for footnotes Times New Roman (10 pt, single spacing, justified).

Authors should avoid bold lettering; where necessary, use italics to emphasize.

Tables, images, diagrams, figures etc. should be uploaded as separate supplementary files. Authors are advised to convert such material to .jpg image format. The exact location where additional material should be inserted should be mentioned in brackets, e. g. [Figure 1].

Abbreviations: In general, terms should not be abbreviated unless necessary. In such a case initially use the word in full, followed by the abbreviation in parentheses. Thereafter use the abbreviation only.

Numbers: numbers under 10 are spelt out, except for measurements with a unit (10 km²) and age (10 years old).

References

Footnotes and Reference list should be prepared according to [Chicago Manual of Style / Notes and Bibliography](#) standard. This means:

- References appear in footnotes and not as in-text citations.
- The List of References at the end of the paper should be prepared accordingly.

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